



# Land Use Authority

180 West 300 North  
Kanab, Utah 84741  
Phone (435) 644-4966  
Or 435-644-4901  
Fax (435) 644-4963  
[planning@kane.utah.gov](mailto:planning@kane.utah.gov)

## Temporary Use Permit

### FOR OFFICE USE ONLY

Receipt # \_\_\_\_\_  
Amount \$ \_\_\_\_\_  
Date Received \_\_\_\_\_

**Project Location:** \_\_\_\_\_ **Specific Address:** \_\_\_\_\_

**Owner of Property:** Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**Applicant:** Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**Business:** Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**DATES OF EVENT AND TIME:** \_\_\_\_\_

**DESCRIPTION OF EVENT, USE OF PROPERTY AND PRODUCT BEING SOLD:** \_\_\_\_\_

**CONTACT PERSON FOR PROJECT OF THOSE LISTED ABOVE:** \_\_\_\_\_

**Filing Fee:** \$25 for one four-day event, \$50 for events less than 30 days, \$100 for events more than 30 days.

### ADDITIONAL INFORMATION

Please attach the following information to this application:

- A. Cover letter describing the event or project.
- B. Notarized statement of ownership or letter of authorization from the owner(s) of the property on which the use is proposed to be located.
- C. Plans and drawings, to scale, showing the location, dimensions, materials and uses of all temporary structures, parking, signs and/or other information appropriate to the application. When more than one location will be used, parking capacities for each location must be provided.
- D. A copy of the organization's liability insurance policy.

Anticipated date(s) of the event or installation of temporary structures: \_\_\_\_\_

Anticipated date the event shall cease or temporary structures be removed: \_\_\_\_\_

**TEMPORARY USE STANDARDS**

A temporary use permit may only be issued if the Land Use Authority finds:

1. That the use is temporary and impermanent;
2. That the use will not create a nuisance, hazard or interfere with neighboring properties and enjoyment thereof;
3. That the location will not create a traffic hazard or parking problem in the right of way and that parking is available on-site or at satellite locations by separate permit. Traffic control, if necessary, shall be provided at the expense of the applicant, unless the event is deemed of significant interest to the county, in which case traffic control may be provided by appropriate town or county officials;
4. That all associated signs conform to the county sign regulations and will be temporary and impermanent;
5. Copies of health department approval where food items or food products are handled or sold, and in any other situation where health department standards apply;
6. That the lot be kept clean and free from litter and debris at all times;
7. That landscape and natural vegetation areas will not be injured or trampled and the liability for replacement of any damage which may occur shall be assumed by the applicant;
8. That adequate on-site sanitary facilities are available or shall be provided by the applicant;
9. That the applicant shall have sufficient liability insurance for the requested use or event

**APPLICATION CERTIFICATION**

I certify that the information contained in this application is true and correct.

**Printed Name:** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature or Consent of Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

|  |
|--|
| <b>Signature of Land Use Authority:</b> _____ <b>Date:</b> _____ |
| <b>INSURANCE VERIFICATION [ ]:</b> _____                         |
| <b>TEMPORARY SALES TAX NUMBER:</b> _____                         |
| <b>Comments:</b> _____   |
| _____  |
| _____  |
| _____  |

|   |                                      |
|---|--------------------------------------|
| <b>Land Use Authority Action</b>          | <b>Date:</b> _____                   |
| <input type="checkbox"/> <b>Approve</b>   | <input type="checkbox"/> <b>Deny</b> |
| <b>Planning Commission Chairman</b> _____ |                                      |