

**KANE COUNTY**  
**BOARD OF EQUALIZATION**

76 North Main St., Kanab, Ut 84741

[www.kane.utah.gov](http://www.kane.utah.gov)

Dear Property Owner:

Enclosed are the documents required to initiate an appeal of the 2017 market value of your property. Please read and follow the instructions carefully.

To achieve standing with the County Board of Equalization and have a decision rendered on the merits of the appeal, you, the ***taxpayer must provide*** the following minimum information on the enclosed "Taxpayer's Request for Review of Property Market Value" Form:

- ***Name*** and ***address*** of owner
- Property ***serial number*** and
- ***Taxpayer's estimate of fair market value*** of the property
- ***Brief description of evidence and documentation*** that supports the taxpayer's:
  - estimate of fair market value; or
  - position that the assessed value of the taxpayer's property is not equalized with comparable properties
- ***Petitioner/taxpayer signature***

If the above minimum required information is not complete on the enclosed "Taxpayer's Request" form, the county will notify the taxpayer of the defect in the claim. Ten (10) calendar days will be allowed to cure the defect before dismissing the matter for lack of sufficient evidence to support the appeal.

To schedule a hearing appointment, if one is desired, please check the box for appointment requested. Appointments will be set based on when your application is received and regrettably no requests for a certain date or time will be allowed. Telephonic appointments can also be made if you are not able to come in person. The dates of the hearings will be September 26<sup>th</sup> and 27<sup>th</sup>, starting at 9 a.m. in the Assessor's Conference room located at 180 W. 300 N. in Kanab. Requests for "Taxpayer's Request for Review of Property Market Value" form and supporting documentation ***must*** be received in the Clerk/Auditor's office by September 15, 2017.

If you have questions or concerns, please call the Kane County Assessor's Office at (435) 644-4926, Fax (435) 644-4965 or visit our web site at [www.kane.utah.gov](http://www.kane.utah.gov).

Respectfully,

Kane County Board of Equalization