

**SOUTHWEST BEHAVIORAL HEALTH CENTER
PREVENTION SPECIALIST JOB POSTING**

Job Description: Drug & Mental Illness Prevention Specialist (Full-Time)
Location: Kane or Beaver County
Pay Grade: **\$15.76 – \$17.48** (depending on education and experience)

+

\$6,000 - \$20,000 per year Full benefits package, (including medical, dental, and workers compensation). ***Benefits amount depends on family versus individual benefits package.*

+

~**\$6,200** per year Pension (retirement) Plan (based on minimum starting pay)

Total Yearly Pay: \$44,981 - \$60,981 (including Benefits Package and Pension Plan)

GENERAL JOB DESCRIPTION:

Full-time Drug Use and Mental Illness Prevention Specialist (PS). Behavioral Health Prevention Specialists work with individuals, families, institutions, organizations and communities to promote positive lifestyles, reduce and eliminate drug use and other risk factors that lead to anti-social behaviors, and follow evidence-based practices to engage community leaders, organizations and agencies in uniting their prevention efforts. Prevention services are aimed to impact the general public as well as business, religious organizations, health agencies, public safety departments, school districts, and others, regarding such relevant issues as alcohol and other drugs, suicide prevention, parenting skills, and life skills.

DETAILED JOB DESCRIPTION:

Prevention staff perform a variety of professional duties related to coordinating and implementing the Center's Prevention Services throughout the 5-County area, including:

- Follow evidence-based models and work with community leaders to build, coordinate and coach coalitions/task force groups that will address drug use and mental illness by following the Strategic Prevention Framework to create and implement a prevention action plan.
- Coordinate, develop and implement educational programs in communities and schools directed at alcohol, drug, mental health and other related prevention needs;
- Serve on community boards and task force groups that target drug use and mental illness;

- Conduct research at the local level on youth behavior issues, drug and mental health trends, and risk/protective factors;
- Provide education through conferences, presentations and town-hall events on prevention science, drug use, mental illness, and other behavioral health issues;
- Coordinate specialty youth programs including peer education, Personal Empowerment Programs, life skills groups, training retreats, youth workshops, youth service organizations, etc.; provides assistance through direct support, consultation and implementation.
- Develops and coordinates public awareness programs, seeking cooperation and assistance from media, preparing and coordinating TV, radio, newspaper and other public awareness activities in the assigned County.
- Works with local, state, and federal leaders to address policies that impact drug use and mental illness;
- Completes all required training, including E-learning assignments and required certifications and licensures within assigned timeframes.
- Provides other direct services for the assigned County for a variety of groups, including schools, government agencies, community groups and others who may request services.

MINIMUM QUALIFICATIONS:

1. Education and Experience:

- A. Graduation from college with a bachelor degree in the social sciences or some other related field;

AND

- B. Two (2) years of progressively responsible experience performing above or related duties;

OR

- C. An equivalent combination of education and experience.

2. Able to pass background check (BCI) to work with youth and other vulnerable populations.

3. Required Knowledge, Skills, and Abilities:

- A. Must be proficient in use of computer and keyboarding skills.
- B. General knowledge of office software, such as Outlook, Word, Excel, PowerPoint, and Google Documents.
- C. Must be capable of managing small groups in an educational setting, and presenting in front of large groups.

4. Special Qualifications:

- A. Must possess and maintain a valid Utah drivers' license;
- B. Must obtain certification (SAPST) as a Prevention Specialist within six (6) months of hire, (paid for by agency);
- C. Must obtain licensure as a Prevention Specialist within three (3) years of hire, (paid for by agency);
- D. Must graduate the National Coalition Academy and/or CTC certification, (paid for by agency).

