

January 26, 2022 - KCCOA MEETING MINUTES

Members Present: Nancy Ford, Connie Ball, Cindy Turnquist, Ron Ford, Wally Gibson, Carolyn Banks, Beverly Dinsmore, Rick Parsons, Loretta Ozga, Elaine Hansen

Not Present: (All present)

Director: Jerica Bauer via Zoom

AGENDA

I. Welcome /Come to Order - Nancy

- a. Introductions and review of member appointed dates
- b. Welcome new member Ron Owens

II. July 28, 2021, Meeting Minutes Approval

- a. Wally made the motion to approve minutes as read
- b. Connie seconded the motion

III. Five County COA Report – Nancy

- a. There are still many Covid funds left over that can be used through 2023. These funds can be moved around as needed.
- b. Both the Medicare Waiver and Choice Waiver programs are available to help keep people in their homes or provide access to a care center.
- c. Case Management is having trouble keeping enough staff. Staffing shortages are a problem throughout all five counties.
- d. We are encouraged to write our State Representatives about aging issues in our county. You can find their names and contact information at <https://le.utah.gov>
- e. The Alzheimer's Association is holding a virtual "Funding For Research" Workshop, February 9, 2022 - Zoom meeting
- f. \$250,000 in a leftover fund from 2021 can be used this year. The county coordinators will hold a meeting to discuss the funds' best use.
- g. Five Counties is implementing a new Check-in system, OPS, for the senior centers. We will need to integrate our OWL system with the new OPS system.
- h. Cedar City is planning a Senior Citizens Day event on May 20 in Cedar City. There will be speakers and booths.
- i. We voted on an easier way to appoint the Chair and Vice-Chair of the Five Counties Board. It will rotate every three years to the different counties. Kane County will start the rotation. Wally will serve as Chair, and Nancy will serve as Vice-Chair.
- j. Emergency meals to be provided to Meals on Wheels clients throughout the Five Counties. Jerica will make arrangements for a pallet of meals to be delivered to Kane County.

IV. Kane County COA report – Jerica

- a. Financial Report – Jerica took time to educate the board on her financial reports.
- b. Meals On Wheels – Right now, she can still float some money to meals on wheels. They have two delivery drivers in Long Valley and one in Kanab, serving

approximately 120 meals. All donations collected from patrons have to be sent to the state. Reallocated funds can still cover any financial shortages.

- c. Volunteer Hours – The Center has maxed out its outreach budget at 58 units. The Center needs more volunteers to help with services. Chore services can be volunteers, including a family member or staff. More volunteers is where she needs the most help. A good example would be; if a Meals On Wheels patron has a family member or friend coming in to help them, the Center can count those as volunteer hours if that person signs up as a volunteer. Currently, Meals On Wheels drivers tend to do most of the services while they are in their homes. A patron must have an intake form to qualify for volunteer chore services.
- d. Senior Center Updates – Long Valley Center, Tina, Wally, Nona & Scott are preparing all Kanab and Long Valley meals. The LV Center isn't up and running for activities. The Kanab Center has various activities going well; the big hits include bingo, sewing classes, and Ti Chia.
- e. Meal Prep Solutions – To ensure that meals can be delivered on time, we need a solution to cook the meals in Kanab. We do not have adequate space for a full kitchen at the Kanab Center, so we need another solution. The most cost-effective choice for the taxpayer is using the Jail kitchen. Currently, Jerica is waiting on the caterer/contractor to provide a final bid.
 - i. Ron commented that the current meals are excellent. Unless the prison can provide a significant cost benefit, he would prefer not to change. Jerica confirmed that the Jail kitchen sources their food from Tina's same companies. If Tina shares her receipts, they should match the quality.
 - ii. Connie asked if it may be possible to rent space in one of the local restaurant kitchens allowing our staff to prepare meals in their kitchen. Jerica said she would look into this; however, the jail doesn't cost anything to rent.
- f. Mobility Grant – Jerica has submitted a grant for a new bus and ADA-accessible van for 2024. UDOT has not replied yet, but she is expecting it will be approved because UDOT has extra Covid funds available.

V. KCCOA By-Laws - 2022 Revision

- a. Cindy explained that the last version of the by-laws was outdated and did not reflect the current responsibilities of the board. Nancy, Connie, Cindy and Jerica worked together to update the by-laws. A draft version was sent out to all board members for review before the meeting with the request that everyone come prepared to discuss at the meeting.
- b. Jerica said she liked the direction the new By-Laws are taking the board. She looks forward to having a more involved board.
- c. We discussed the types of sub-committees that can be formed, including a rebranding committee, a special event committee, and a research committee.
- d. A new class of "Emeritus" members was added. Emeritus is an honorary class selected from board members who have served their full terms with distinction and excellence.
- e. Everyone seemed pleased with the new By-Laws, and a few grammatical changes were made.
- f. Nancy called for approval with minor modifications. Connie made the motion to

approve the By-Laws with minor changes. Wally seconded the motion.

VI. Action Items

- a. Rebranding Committee – Cindy volunteered to pull together our first Sub-Committee. The focus of the committee is to help rebrand the Kanab Senior Center. St. George renamed their Senior Center to "The Active Life Center," which has received a very positive response. The board agreed that this would be a positive name for the Kanab Center also. Jerica said she would look into new signage costs.
- b. We have two open board seats. Current board members are encouraged to help recruit new members.

VII. Next meeting Wednesday, April 27, 2022 @ 1:00pm - Lunch will be served.